Welcome to Techno Service



FIRST WEEK DOCUMENTS

We will send you some important documents on your first week We need you to follow this guide and do them.

THE DOCUMENTS









MY NUMBER



INSURANCE NUMBERS SUBMISSION FOR SHAKAI HOKEN





E-TIME CARD



CONTRACT

INCOME TAX

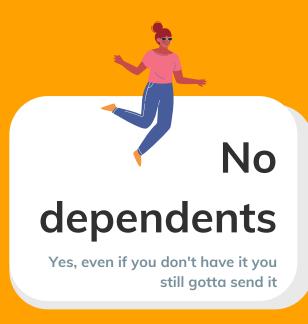
Dependent Declaration





Please submit this form to avoid expensive salary income tax deduction

SUBMISSION IS REQUIRED TO ALL even if you have ↓







Have dependents abroad? Fill the form out and send it with:

Relationship document (e.g. birth certificate)
+Japanse translation
*Copies are fine

Translation

MY NUMBER





Please submit your MY NUMBER

Without it we cannot issue your Shakai hoken card and others

*To avoid Shakai Hoken deduction with no card, we ask you to please comply

How to send your MY NUMBER

SHAKAI HOKEN







English

Watch the video Ut tells you what you need to know and do about it

INSURANCE NUMBERS Submit your numbers online



Unemployment Insurance (Koyouhoken)



Pension (Nenkin)

Your Family Shakai hoken

Need to enroll your family?

Answer us on the same site,

If yes we will send you a

Shakai Hoken Dependents Declaration Form
to enroll your family on your insurance

Submit

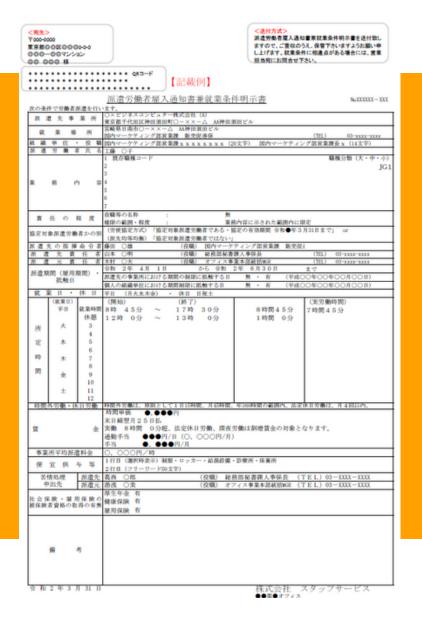
E-TIME CARD



Watch the video guide of the E-time card

Video

CONTRACT



This is a document with your work conditions as stated on the contract

Translation

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WHY DO YOU NEED ALL THIS PAPERWORK?

WE NEED ALL OF IT, TO PROCESS YOUR DOCUMENTATION PROPERLY

For You

YES, WE KNOW IT IS A LOT, AND THAT YOU PROBALY DON'T HAVE THE TIME TO DO IT

BUT AT THE END, REMEMBER IT IS FOR YOUR OWN GOOD, MAKE TIME FOR IT AND SEND IT OUT ASAP

WE ARE READY TO HELP YOU IF YOU NEED ANYTHING